



**Oxford**  
International  
CAREER COLLEGES



# Business Management Diploma Program

Canada's premier business management program in Vancouver, where we combine industry-leading expertise with global trade practices, international marketing strategies, and business management techniques.



**Learn  
More**

**48 weeks**  
academic training



**48 weeks**  
paid co-op

*English Language courses are available if required.*



Achieve a **recognized Canadian Business Management Diploma.**



**Work in an in-demand field** with career growth opportunities in Vancouver.



**Hands-on, paid co-op placements** to get real-world experience working in the business industry.



Access to **Career Academy Canada**, a free program to build your career readiness skills for success in the workplace.



**Equivalency**  
Post-secondary diploma



**Start dates**  
Every month



**Language Requirements**  
IELTS 5.0 (no band below 4.5)



**Duration**  
96 weeks

Oxford+

48 WEEKS  
academic  
training



16 WEEKS  
break



48 WEEKS  
paid co-op

Business  
Management

48 WEEKS  
academic  
training



48 WEEKS  
paid co-op

The  
average  
salary during  
the co-op period  
**\$22 CAD  
an hour**

## Program Courses

- Foundations of Business Management
- Effective Communication
- Human Resource Management
- International Entrepreneurship
- Canadian Money Management
- Sales and Negotiation
- Leadership and Management
- Business Verbal Communication
- Business Resource Management
- Business Law and Negotiation
- Operational Customer Relations
- Strategic Marketing



## Career Paths

- Office Coordinator
- Administrative Assistant
- Marketing Coordinator
- Sales Assistant
- HR/Finance Assistant



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# Hospitality Management Diploma Program

Canada's premier hospitality management program in Vancouver, where we combine industry-leading expertise with technology skills, marketing and sales strategies, and hospitality management techniques.



**Learn  
More**

**48 weeks**  
academic training



**48 weeks**  
paid co-op

*English Language courses are available if required.*



Achieve a **recognized Canadian Hospitality Management Diploma.**



**Work in an in-demand field** with career growth opportunities in Vancouver.



**Hands-on, paid co-op placements** to get real-world experience working in the hospitality industry.



Access to **Career Academy Canada**, a free program to build your career readiness skills for success in the workplace.



**Equivalency**  
Post-secondary diploma



**Start dates**  
Every month



**Language Requirements**  
IELTS 5.0 (no band below 4.5)



**Duration**  
96 weeks

Oxford+

48 WEEKS  
academic  
training



16 WEEKS  
break



48 WEEKS  
paid co-op

## Hospitality Management

48 WEEKS  
academic  
training



48 WEEKS  
paid co-op

The  
average  
salary during  
the co-op period  
**\$22 CAD  
an hour**

## Program Courses

- Hospitality Today: An Introduction
- Supervision in the Hospitality Industry
- Hospitality Facilities Management and Design
- Leadership and Management in the Hospitality Industry
- Managing Front Office Operations
- Managing Housekeeping Operations
- Managing Hospitality Human Resources
- Hospitality Sales and Marketing
- Managing Technology in the Hospitality Industry
- Security and Loss Prevention
- Managing Food and Beverage Operations
- Operations: Hospitality Industry Financial Accounting



## Career Paths

- Hotel Front Desk
- Customer Service
- Housekeeper
- Hotel Manager



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## Continuing Care Assistant Certificate Program

Canada's premier Continuing Care Assistant program in Halifax, where we combine industry-leading expertise with hands-on skills to provide care services and enrich the quality of life for people of all ages.



**Learn  
More**



Achieve a **recognized Canadian healthcare credential**.



**Work in an in-demand field** with career growth opportunities in Nova Scotia.



**Hands-on skills and mentorship placements** to get first-hand experience working with clients in the field.



**Access to Career Academy Canada**, a free program to build your career readiness skills for success in the workplace.



**Equivalency**

Post-secondary certificate



**Start dates**

Every other month



**Language Requirements**

IELTS 6.0 (no band below 6.0) or  
TOEFL / ELT equivalent



**Duration for 2024:**

40 weeks

## Program Courses (for 2024)

- Introduction to the CCA Program and Healthcare Sector
- CCA Personal and Professional Development
- Communication in the Care Setting
- Documentation and Technology in the Care Setting
- Body Structure: Function and Care Implications
- Safe Handling and Mobility
- Care Setting Management
- Growth and Development
- Personal Care
- Environmental Safety
- Nutrition and Meal Preparation
- Mental Health and Social Wellbeing
- Medication

The average  
CCA  
salary is  
**\$44,387**  
**CAD / year**

### Career Paths

- Continuing Care Assistant (CCA)
- Personal Support Worker (PSW)
- Occupational Therapist Assistant
- Patient Services Associate



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**NEW  
PROGRAM**

# Early Childhood Education Diploma Program

Get started on your early childhood education career path and learn how to make a positive, lasting impact on young children's lives. Our one-year diploma program will equip you with the valuable knowledge, hands-on skills, and experience you need to succeed in this in-demand field in Canada.



**Learn  
More**



Achieve a **recognized early childhood education credential**.



**Work in an in-demand field** with extensive growth for daycares in Nova Scotia.



**4 hands-on practicum placements** to get first-hand experience working with young children and their families.



**Access to Career Academy Canada**, a free program to build your career readiness skills for success in the workplace.



**Academic Credentials**  
Post-Secondary Diploma  
Level 2 ECE Classification



**Intakes**  
Every other month



**Language Requirements**  
IELTS 6.0 or equivalent



**Duration**  
50 weeks

## Program Courses

- Child Development from Conception to Age 12
- Respectful and Responsive Relationships
- Diversity and Inclusion 1: Fundamentals of Early Childhood Education in NS
- Observing, Assessing and Documenting
- Computer, Communication and Employability Skills
- Understanding and Engaging Families
- Learning Through Play 1: Intentional Planning in Play
- Guiding Children's Behaviour
- Diversity and Inclusion 2: Supporting Multiple Developmental Pathways
- Community and Workplace Relationships
- Supporting Children's Health, Safety and Well-Being
- Learning Through Play 2: Outdoor and Indoor Learning Environments
- Responsive Infant and Toddler Care and Development
- Administration Management of Early Learning Programs
- Becoming a Professional Early Childhood Educator in Nova Scotia
- Working with School Age Children
- Pedagogical Documentation of Children's Learning

The average ECE salary is **\$49,000 CAD / year**

## Career Paths

- Early Childhood Educator
- Inclusion Coordinator
- Day-Home Consultant
- Assistant Director
- Director of ECE Programs



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